



**Board of Secondary Education, Assam**  
**Guwahati-781021,**

No.SEBA/EX/MARKS-ENTRY/60/2021/

Dated 07<sup>th</sup> May, 2022

**NOTIFICATION**

It is for the information of all the Head of the Institutions that the Marks Entry Portal, for entering marks of the Class IX Annual Examination of the students of the session 2021-22, will open on 7<sup>th</sup> May 2022.

Links for marks entry portal will be available on the SEBA's official website [sebaonline.org](http://sebaonline.org).

Please follow the below mentioned steps for marks entry.

1. Please visit [sebaonline.org](http://sebaonline.org).
2. Click on the link [Internal Examination Marks Entry Portal](#).
3. Login with the respective School User id and Password.  
The User Id and the Password will remain same as used in Registration portal. In case of lost please contact Member Secretary of the Regional Office of SEBA of the respective district.
4. After successful login please click on class IX Annual Examination.
5. The list of registered students (of Registration 2021) will appear.
6. Click on each student and proceed for marks entry.
7. After marks entry of all the students is done, Final submit button will appear in the final submit section. Please click on the Final Submit button to complete the marks entry process.

Last date for marks entry is 15<sup>th</sup> June 2022. All schools are requested to complete marks entry for class IX annual Examination before the last date.

Secretary,  
Board of Secondary Education, Assam,  
Guwahati-21